BOARD MINUTES

THE HARBOR CENTER BOARD
THURSDAY, SEPTEMBER 4, 2025, 9AM
100 HARBOR CENTER BLVD. SLIDELL, LA 70461

The meeting was called to order at 9:02am by Board Chairman, Mr. Mark Myers.
Invocation: Mr. Don Thanars led the prayer and Pledge of Allegiance.

Mr. Myers welcomed and introduced Ms. Jessica Pigott and Ms. Katie Domingue as the newest appointments to the Board. Mr. Myers led the oath of commissioners. Ms. Pigott and Ms. Domingue repeated the oaths and were sworn in as new Board members.

Ms. Victoria Paz performed roll call. Present: Grant Black, Jessica Pigott, Kevin Davis, Mark Myers, Darrell Smith, Katie Domingue, Kathleen Wilkin, Don Thanars, Eric Calvin, Greg Ireton, Glen Boyer, and Linda Larkin. Absent: Donna O'Daniels, Troy Brackett. Staff present: Victoria Paz, and Judi Chase. Guest present: Wynn Williams of Hancock Whitney Bank.

Guest Introduction: Ms. Wynn Williams with Hancock Whitney Bank introduced herself to the Board and briefly reviewed new contract for 2025-2026 and gave an overview of interest earned, average deposits, treasury bond bill and fees.

Approval of Agenda: Mr. Davis moved to approve the agenda and Mr. Thanars seconded with all in favor.

Mr. Myers asked for a motion to move New Business Section A up on the agenda. Mr. Calvin moved to approve moving New Business up for Ms. Williams, Mr. Davis seconded with all in favor.

New Business – Financial Institution Contract Renewal with Hancock Whitney Bank: Mr. Myers read aloud the contract to the Board which will be effective November 1, 2025 and ending October 31, 2026. Mr. Davis moved to accept the contract and Mr. Thanars seconded with all in favor. The contract was then signed by Ms. Victoria Paz, and witnessed by Mr. Mark Myers and Mr. Darrell Smith. Ms. Williams then exited after the contract was signed.

Approval of Minutes: Mr. Boyer moved to approve the August 7, 2025 minutes, Ms. Larkin seconded with all in favor.

Treasurer's Report: Mr. Greg Ireton gave a brief summary of the financial statements. Facility rentals exceed expectations and the Gross Profit looks good. Net income is down. We will be saving money due to advertising trades. Mr. Smith motioned to accept the Treasurer's report and Mr. Black seconded the motion with all in favor.

Old Business - Highway Sign Update: Ms. Paz stated the sign is in mostly working condition but has started getting quotes for replacing the digital boards with new boards with hopes of a lease agreement instead of a purchase. The Board agreed that they'd like to gather information on lease agreements. Mr. Myers then asked the Board if a few members would form a Sign Committee. Mr. Myers, Mr. Black and Mr. Davis volunteered for the committee.

New Business – Ms. Paz went over the Board meeting dates for 2026 and made note of potential holiday conflicts. Mr. Smith made a motion to approve the 2026 schedule with recommended amendments to the July and September dates, Mr. Ireton seconded with all in favor. Ms. Paz also noted that on November 6, 2025, there is a conflict as the Harbor Center meeting rooms are booked. Ms. Paz requested to move the meeting from November 6 to the 13th. Mr. Black made a motion to approve the change, and Mr. Ireton seconded with all in favor.

General Manager's Report: Ms. Paz reviewed the ongoing projects of the Harbor Center with the Board. Ms. Paz reported that the Blitch Knevel conducted a one-year inspection and will address a short list of needed repairs. For Capital Outlay, Michael has gotten quotes for RTU-5 duct work, paving the parking lot and replacing exterior metal doors and overhangs. Mr. Smith voiced the need for acoustic panels for the Grand Hall. Ms. Paz went through the measures we are taking to reduce expenses by comparing vendor quotes for services when renewing contracts. Ms. Paz then gave a recap of the Business Open House on Aug. 28. Ms. Paz then promoted the Food Truck Festival on Sept. 6. Ms. Paz then stated she has a meeting with St. Tammany Legislative Delegation today to discuss financial support. Discussion of digital advertising options ensued and decision was made to handle the advertising in-house. Ms. Paz then went on to speak about the new refundable deposit policies for single-event caterers and private events in the meeting rooms. She also stated that we are looking into installing four spotlights in meeting room 4 for the stage area. The Board then moved on to a discussion on ethics in regards to advertising and rental of space. Ms. Paz stated she would request clarification from the Ethics Board.

Sales Report: Ms. Paz filled in for Sales Manager, Ms. Jessica Hester as she was at Fox 8 for a live interview for the Food Truck Fest. Ms. Paz went over upcoming bookings and inquiries, marketing growth, and the Fox 8 Brand Awareness Campaign and the estimated ROI.

Commissioner Comments: Mr. Don Thanars promoted the Twilight Symphony Notes for Education Northshore concert which will be on Friday evening, November 7 at Pinewood Country Club. Tickets are $75. Sponsorships support kids through music and arts. Mr. Thanars said they are giving away two pianos. Mr. Davis said he is meeting with the School Board soon. Mr. Myers promoted the upcoming Lobby Lounge artists, including Amanda Shaw in November and Hannah Belle, which will be our first ever December show. Mr. Myers went on to praise the Lobby Lounge Llamas for bringing in a lot of people to the shows. Additionally, Mr. Myers mentioned he already has artists booked through December 2026!

Mr. Myers stated the next meeting is October 2, 2025.

Adjournment: Mr. Smith motioned for adjournment with Mr. Ireton seconding and then all approved to adjourn.

Respectfully Submitted,

Judi Chase