

BOARD MINUTES

THE HARBOR CENTER BOARD

THURSDAY, October 2, 2025, 9AM

100 HARBOR CENTER BLVD. SLIDELL, LA 70461

The meeting was called to order at 9:00am by Board Chairman, Mr. Mark Myers.

Invocation: Mr. Don Thanars led the prayer and Pledge of Allegiance.

Ms. Victoria Paz performed roll call. Present: Grant Black, Jessica Pigott, Kevin Davis, Mark Myers, Darrell Smith, Katie Domingue, Kathleen Wilkin, Don Thanars, Greg Ireton, Glen Boyer, and Troy Brackett.

Absent: Donna O'Daniels, Eric Calvin and Linda Larkin. Staff present: Victoria Paz, Jessica Hester, and Judi Chase.

Approval of Agenda: Mr. Davis moved to approve the agenda and Mr. Thanars seconded with all in favor.

Approval of Minutes: Mr. Boyer moved to approve the September 4, 2025 minutes, Mr. Davis seconded with all in favor.

Treasurer's Report: Mr. Greg Ireton gave a brief summary of the financial statements. Mr. Ireton went over the P&L Budget vs Actual Full Year and said that the total income is higher than budgeted at this point in the year. Net income is down but we should be receiving funds soon which will help offset that. Mr. Ireton went over the P&L Previous Year Comparison and then stated that the P&L Budget vs Actual YTD report was redundant since we have the others. Mr. Smith asked for a motion to drop the YTD report. Mr. Brackett motioned, and Mr. Davis seconded with all in favor. Then Mr. Thanars motioned to accept the Treasurer's report and Mr. Davis seconded the motion with all in favor.

Old Business - Highway Sign Update: Ms. Paz updated the Board on the proposed lease agreements. She also recommended that until we get five advertisers for the sign we should wait to move forward with the lease, as the money from the advertisements would offset the monthly cost of the lease.

New Business – Treasury CEA: Ms. Paz introduced the Resolution of the Board of Commissioners of the Harbor Center District document which authorizes her to enter the CEA to receive the St. Tammany Parish Funds authorized by legislature. Ms. Paz then read the resolution out loud to the Board. Mr. Davis motioned to accept the resolution and Mr. Smith seconded with all in favor. Mr. Myers, the Chairman and Mr. Ireton the Treasurer, then signed the resolution.

General Manager's Report: Ms. Paz started off reviewing the potential projects for the Capital Outlay program. We are submitting for the RTU-5 ductwork replacement, exterior doors replacement and eastern exterior EIFS wall repair, and 700 chairs and possibly some tables for the new meeting rooms. Everything else will be held for future submission. Discussion ensued about the EIFS wall of the building and options for repair as well as discussions regarding chair options. Mr. Davis stated that our priority should be the exterior wall. Mr. Davis said the project list for Capital Outlay should have high priority items as they will pick and choose what they want from the list and we could purchase 100 chairs at a time as the budget allows.

Ms. Paz then moved on to a discussion regarding our efforts to reduce expenses such as our trash can trade, landscaper changes, and getting various quotes for upcoming renewal of our directors and officers' insurance.

Ms. Paz then reported on the September 6th Food Truck Fest. This one was the biggest one to date with 27 food trucks, 45 vendors, and an estimated 6,000 attendees! However, because of the work involved for staff, the Friends of the Harbor Center decided to have the Food Truck Fest once per year instead of twice, the next being March 7, 2025.

Ms. Paz gave a recap of the meeting with 5 members of our Legislative Delegation. They requested that we bring a business plan to request funding from appropriations for stop gap Operational funding measure for 2026/2027. Ms. Paz then reported that the Meeting Room 4 lighting project is complete and looks and works great! Ms. Paz then moved on to ethics and said that Attorney Sue Mooney with the Ethics Board stated businesses which Commissioners work at but do not own, are permitted to rent space and advertise with The Harbor Center. Ms. Paz reminded the Board that submission of nominations for the election of officers of the Board begins in November and voting will commence in December. The board agreed to handle everything in one meeting in December.

Ms. Paz stated that LDCV is our first registered Community Partner and other potential partners are Phire Link, Coca-Cola, and Hancock Whitney Bank. Mr. Davis recommended contacting Pepsi also. Ms. Paz requested the Board's input on a kitchen use issue regarding whether the first booking or the largest booking should get dibs on the kitchen and also if the kitchen could be rented out for cooking classes. Mr. Black replied that the Board trusts the GM and staff with these decisions.

Sales Report: Ms. Jessica Hester went over the YTD Sales by Comparison report and then updated the Board on our October and November bookings. She reported that our marketing impact through Facebook, email blasts and our website has been increasing, and we are reaching more people than ever before.

Commissioner Comments: Mr. Don Thanars promoted the tuition-free public charter school 'Academy of Classical Education at Covington School' which will be opening Fall of 2026-27. This school is rooted in classical education. Ms. Paz promoted the October 14th Lobby Lounge artist Mikayla Braun and said that the newly created Lobby Lounge T-shirts are ready and should be ready for the next Lobby Lounge concert.

Mr. Paz stated the next meeting is November 13, 2025.

Adjournment: Mr. Brackett motioned for adjournment with Mr. Ireton seconding and then all approved to adjourn.

Respectfully Submitted,

Judi Chase